



Minutes - Final

Pflugerville Community Development Corporation (PCDC)

Thursday, April 9, 2020

6:00 PM

3801 Helios Way, Ste. 130

Special Meeting

In an effort to mitigate the spread of COVID-19 by avoiding meetings that bring people in group setting, and in accordance with the Texas Governor's Declaration of Disaster enacted March 13, 2020 and Proclamation of March 16, 2020, members of the PCDC Board of Directors may be participating remotely in compliance with the Texas Open Meetings Act, as temporarily modified by the Texas Governor. Members of the public may participate by joining at:

Apr 9, 2020 06:00 PM Central Time (US and Canada)

Please click the link below to join the webinar

or at Zoom.com and enter ID: 495 957 623 <https://zoom.us/j/495957623>

Or iPhone one-tap : US: +13462487799,,495957623# or +16699006833, 495957623#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 436 2866 or +1 253 215 8782

Webinar ID: 495 957 623

International numbers available: <https://zoom.us/u/acPhnCONM2>

1. Call to Order

Pflugerville Community Development Corporation Board members in attendance: Ms. A.K. Brewer, Dr. Erin Kurusz, Mr. Jeff Coleman, Mr. Ron Agnew, Mr. Ken Dalfonso, Mr. Jim McDonald, and Mr. George Vande Werken. Staff in attendance: Ms. Amy Madison, Executive Director; Mr. Christian Kurtz, Director of Business Development; Ms. Crystal Connally, Operations Director, Ms. Veronica Ramirez, Marketing and Communication Manager, Director and Mr. Monte Akers, General Counsel.

Other Speakers Present: Ms. Shontel Mays, Pflugerville Chamber; Mr. Todd Pruitt, PB&H Accountants LLC; Raquel Vasquez, BCL of Texas; Robert Andrade, Texas Workforce Commission.

Mr. Dalfonso called the meeting to order at 6:03 p.m.

2. Opening

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. Public Comment

No public comments.

4. Discuss Only

4A. [2020-8349](#) Discussion regarding the PCDC FY2019 Annual Audit. Presented by Todd Pruitt, Pattillo, Hill and Brown CPA.

Mr. Pruitt presented the PCDC FY19 Annual Audit.

4B. [2020-8352](#) Discussion regarding the PCDC 's response to COVID19.

Ms. Madison presented a report on PCDC's activities related to COVID19. Efforts include a weekly roundtable to provide connectivity between local manufacturers on medical supply chain ideas and operations to help them keep producing.

4C. [2020-8346](#) Discussion regarding the Pfluger Pfund, a Small Business Emergency Grant Program to be administered by the Pflugerville Chamber. Presented by Shontel Mays, President Pflugerville Chamber.

Ms. Mays informed the Board about the Chamber's Pflugerville Pfund program for local small businesses that will grant up to \$5000 to approved applicants to help during this time. PCDC is contributing a matching grant of \$15K toward the fund.

4D. [2020-8347](#) Discussion regarding a PCDC revolving loan program for local manufacturers. Presented by Rosa Rios Valdez, CEO BLC of Texas.

Ms. Madison and Ms. Vasquez, COO of BCL (presented in place of Rosa Valdez, CEO) informed the board on a possible revolving loan program that could be run by BCL of Texas. Ms. Madison will bring specific detail on the program set up at a future Board meeting.

4E. [2020-8344](#) Discussion regarding a FY2020 High Demand Job Grant for advanced manufacturing training and equipment.

Ms. Madison informed the board regarding progress on the FY20 High Demand Job Training Grant in partnership with Texas Workforce Solutions Capital Area and Austin Community College for \$150,000 to be matched by Texas Workforce Commission after approval of the application. The application will be submitted early next week. This grant application will focus on advanced manufacturing training utilizing our local manufacturing companies and their equipment and locations. Ms. Madison will bring an update in a future meeting.

5. Discuss and Action

- 5A. [2020-8357](#) Discuss and consider action on a First Amendment of the Economic Development Performance Agreement by and between Pflugerville Community Development Corporation and Essentium, Inc.

Ms. Madison presented an Amended Economic Development Performance Agreement (EDPA) for local company, Essentium. The amended agreement would allow for expansion and lease investment instead of 10 additional jobs in FY20.

Mr. Coleman moved to approve the First Amendment of the EDPA Agreement by and between PCDC and Essentium, Inc. Mr. Agnew seconded. Passed 7-0.

6. Adjourn

**Mr. Coleman moved to adjourn. Mr. Agnew seconded. Passed 7-0.
Meeting adjourned at 7:37 p.m.**

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session. PCDC President, Ken Dalfonso.

**Minutes accepted as presented on April 15, 2020.
Respectfully submitted by,
Crystal Connally, Operations Director
Pflugerville Community Development Corporation**