



Minutes - Final

Pflugerville Community Development Corporation (PCDC)

Wednesday, September 23, 2020

6:00 PM

3801 Helios Way, Ste. 130

Special Virtual Meeting

In an effort to mitigate the spread of COVID-19 by avoiding meetings that bring people in group setting, and in accordance with the Texas Governor's Declaration of Disaster enacted March 13, 2020 and Proclamation of March 16, 2020, members of the PCDC Board of Directors may be participating remotely in compliance with the Texas Open Meetings Act as temporarily modified by the Texas Governor. Members of the public may participate by joining at:

PCDC's Virtual Special Board Meeting

You are invited to a Zoom webinar.

When: Sep 23, 2020 06:00 PM Central Time (US and Canada)

Topic: PCDC Virtual Special Meeting: September 23, 2020, 6pm

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_JyuWkakBS0yIVmrZbS0M6A

Public Comments will only be allowed via telephone/video conference. All speakers must register to speak at least 2 hours in advance of the meeting. All public comment will occur at the beginning of the meeting under the public comment item. Speakers must call in at least 15 minutes prior to the meeting start in order to speak. Written comments may also be submitted 2 hours in advance of the meeting.

To register to speak or to submit comments, please email crystalc@pfdevelopment.com at least 2 hours in advance of the meeting. A recording of the telephone/video meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

1. Call To Order

Pflugerville Community Development Corporation Board members in attendance: Ms. A.K. Brewer, Dr. Erin Kurusz, Mr. Ron Agnew, Mr. Ken Dalfonso, Mr. George Vande Werken, Mr. Jim McDonald and Mr. Jeff Coleman. Staff in attendance: Ms. Amy Madison, Executive Director; Mr. Christian Kurtz, Director of Business Development; Ms. Crystal Connally, Operations Director, Ms. Veronica Ramirez, Marketing and Communication Manager and Mr. Monte Akers, General Counsel.

Also in attendance: Mr. Trey Fletcher, Pflugerville Assistant City Manager.

Mr. Dalfonso called the meeting to order at 6:00 p.m.

2. Opening

- 2A. A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.
- 2B. B. Pledge of Allegiance to the Texas State Flag: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. Public Comment

No public comment. Mr. McDonald moved to close Public Comment. Mr. Vander Werken seconded. Passed 7-0.

4. Discuss

- 4A. [2020-8536](#) Discussion and presentation regarding Curative, Inc. Presented by Miranda Gottlieb, VP Marketing.
Miranda Gottlieb, VP Marketing for Curative, Inc. presented an overview of the company for the Board.
- 4B. [2020-8658](#) Discussion and presentation regarding SkillPoint Alliance Training Program. Presented by Kevin Brackmeyer, Executive Director.
Kevin Brackmeyer, Executive Director for SkillPoint Alliance Training Program informed the Board about the company's initiatives in central Texas as well as partner opportunities with PCDC.
- 4C. [2020-8656](#) Discussion regarding PCDC's Quarterly Calendar.
Ms. Madison presented the PCDC comprehensive calendar.
- 4D. [2020-8657](#) Discussion and update on CEDS 2.0 progress.
Ms. Madison presented an updated on CEDS 2.0 and diversity items contained in the plan. The Board requested another review at the January Board retreat..

5. Approve the August 19, 2020 Regular Meeting Minutes.

Dr. Kurusz moved to approved the August 19, 2020 Regular Meeting Minutes. Ms. Brewer seconded. Passed 7-0.

6. Accept the August 2020 Financials.

Mr. Vande Werken moved to accept the August 2020 Financials. Mr. Coleman seconded. Passed 7-0.

7. Executive Session

7A. [2020-8655](#) 1.) Executive Session Item: Deliberations in accordance with Sections 551.071 and 551.072 and 551.087 of the Texas Government Code to discuss economic development negotiations including the sale, purchase, or lease of real property and financial information received from businesses expanding or relocating in the City of Pflugerville, and to seek legal advice regarding such projects, incentives, and negotiations, including: RUTL, Typhoon Texas, Sisu and Lucky.

7B. [2020-8654](#) 2.) Executive Session Item: Discussion of the duties and evaluation of the Executive Director pursuant to Chapter 551.074 of the Texas Government Code.

7C. [2020-8653](#) 3.) Open Session Item: Discuss and consider action on Executive Session items, as needed.

The Board moved to Executive Session at 7:54 p.m. The Board returned at 9:59 p.m. Mr. Coleman did not return to the meeting after Executive Session. Mr. Dalfonso made a recommendation of a 3\$ merit raise for Ms. Madison. Mr. Agnew moved to approve a 3% merit raise, effective October 1, 2020, for Executive Director, Amy Madison. Ms. Brewer seconded. Passed 6-0.

8. Discuss and Action

8A. [RES-0765](#) Discuss and consider action on Resolution 2020-006 of the Pflugerville Community Development Corporation Board of Directors, extending the 2020 lease repayment due date for Typhoon Texas Until January 31, 2021.

Mr. Agnew moved to accept Resolution 2020-006 delaying the Typhoon Texas lease payment to January 31, 2020. Ms. Brewer seconded. Passed 6-0.

9. Future Items

The Board requested that CEDS 2.0 diversity consideration are brought back to the January Board retreat for further discussion. Ms. Brewer, Mr. McDonald and Dr. Kurusz will work with Ms. Madison on the diversity items and PCDC intentionality on diversity.

10. Adjourn

Mr. Agnew moved to adjourn. Ms. Brewer seconded. Passed 6-0. Meeting adjourned at 10:10 p.m.

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session. PCDC President, Ken Dalfonso.