



## Minutes - Final

# Pflugerville Community Development Corporation (PCDC)

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Wednesday, October 23, 2019

6:00 PM

3801 Helios Way, STE 130

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### Regular Meeting

#### 1. Call to Order

Pflugerville Community Development Corporation Board members in attendance: Ms. A.K. Brewer, Mr. Victor Johnson, Mr. Ron Agnew, Mr. George Vende Werken, Mr. Doug Weiss and Mr. Ken Dalfonso. Staff in attendance: Ms. Amy Madison, Executive Director; Mr. Christian Kurtz, Director of Business Development; Ms. Crystal Connally, Executive Assistant, Veronica Ramirez, Marketing and Communication Manager and Jerry Briones, Business Recruitment Director.

Mr. Jeff Coleman absent.

Mr. Johnson called the meeting to order at 6:03 p.m.

#### 2. Opening

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

#### 3. Public Comment

Ms. Madison presented to the Board the Advanced Economic Development Organization Accreditation plaque. Ms. Madison also presented to the Board the Texas Economic Development Council's award of merit for the Water Park project. Ms. Madison introduced Veronica Ramirez, PCDC Marketing and Communications Manager. Ms. Madison announced she was appointed to the International Economic Development Council Board. Ms. Madison announced she was appointed to the Texas Economic Development Council Board. Mr. Dalfonso shared his Texas Economic Development Council experience. Mr. Dalfonso shared appreciation for the PCDC from the American Legion for recent use of the conference space and gave a Flag Etiquette booklet for staff use. Ms. Brewer announced the Bow Wowzers Howloween Pooch Parade at the Plaza event.

#### 4. Approve September 2019 Financials

Ms. Madison presented the September 30, 2019 Financials. Mr. Agnew motioned to approve financials. Mr. Dalfonso seconded. Motion passed 6-0.

**5. Approve September 18, 2019 Regular Meeting Minutes**

Mr. Weiss motioned to approved the September 18, 2019 minutes. Mr. Agnew seconded. Motion passed 6-0.

**6. Discuss Only**

**6A.** [2019-7895](#) Discussion regarding the PCDC Quarterly Calendar.

Ms. Madison presented the PCDC Quarterly Calendar.

**6B.** [2019-7910](#) Discussion regarding the FY20 PCDC Finance and Budget Policy.

Ms. Madison presented the updated Finance and Budget Policy.

**6C.** [2019-7913](#) Discussion regarding the FY20 PCDC Public Funds Investment Policy.

Ms. Madison presented the FY20 Public Funds Investment Policy.

**7. Executive Session**

**7A.** [2019-7896](#) 1.) Executive Session Item: Deliberations in accordance with Sections 551.071 and 551.072 and 551.087 of the Texas Government Code to discuss economic development negotiations including the sale, purchase, or lease of real property and financial information received from businesses expanding or relocating in the City of Pflugerville, and to seek legal advice regarding such projects, incentives, and negotiations, including, American Marksman, Typhoon Texas, Charm, Cedar, and Highland.

**7B.** [2019-7922](#) 2.) Executive Session Item: Discussion of the duties of the Executive Director pursuant to Chapter 551.074 of the Texas Government Code.

**7C.** [2019-7897](#) 3.) Open Session Item: Discuss and consider action on Executive Session items, as needed.

PCDC Board went into Executive Session at 6:56pm. Board returned at 8:55pm. No action was taken in the Executive Session. Ms. Brewer made a motion to award Amy Madison a 3% merit increase for FY2020 effective October 1, 2019. Mr. Agnew seconded. Motion passed 6-0.

**8. Discuss and Consider Action**

**8A.** [2019-7900](#) Discuss and consider action ratifying a contract with Pflugerville Chamber of Commerce, not to exceed \$15,000, for the purpose of

creating a Community Profile in partnership with PCDC.

**Mr. Weiss motioned to approve ratifying a contract between PCDC and Pflugerville Chamber of Commerce. Mr. Vande Werken seconded. Motion passed 6-0.**

- 8B.**    [2019-7898](#)    Discuss and consider action ratifying a contract with Vantage Consulting Services, not to exceed \$10,000, for the purpose of creating a budget and incentives tool and guidelines.

**Mr. Vande Werken motioned to approve ratifying a contract between PCDC and Vantage CEO. Ms. Brewer seconded. Motion passed 6-0.**

- 8C.**    [RES-0630](#)    Discuss and consider action on Resolution 2019-009 by the Board of Directors of the Pflugerville Community Development Corporation regarding the Fund Reserve and Budget Policy and the Public Funds Investment Policy for FY2020.

**Mr. Weiss motioned to approve RES 2019-009. Ms. Brewer seconded. Motion passed 6-0.**

**9.    Future Items**

No future items requested.

**10.   Adjourn**

**Mr. Weiss motioned to adjourn. Mr. Agnew seconded. Motion passed 6-0. Meeting adjourned at 8:57pm.**

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session.

**Victor Johnson, President**

Approved as submitted on 11/2/2019  
Respectfully submitted by,  
Crystal Connally, Executive Assistant  
Pflugerville Community Development Corporation