



Minutes - Final

Wednesday, June 28, 2023

7:00 PM

Regular Meeting

3801 Helios Way, Ste. 130

Pflugerville Community Development Corporation
(PCDC)

You are invited to a Zoom webinar.

When: Jun 28, 2023 07:00 PM Central Time (US and Canada)

Topic: PCDC Regular Board Meeting

Please click the link below to join the webinar:

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1. Call to Order

PCDC Board President, Dennis Spencer, called the meeting to order at 7:00pm. Other Board members in attendance were: Anthony Nguyen, Jonathan Kamenickly, Adam Rosenfield, Samantha Pisik, Jim McDonald, and Victor Gonzales. PCDC staff members in attendance were: Amy Madison, Christian Kurtz, Crystal Connally, Veronica Ramirez, Alisa Richey and Salom Tsoka. Josh Berkman-Weber representing PCDC Counsel.

2. Opening

- 2A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America and to the Republic for which it stands; One Nation under God, indivisible, with liberty and justice for all.
- 2B. Pledge of Allegiance to the Texas State Flag: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. Items of Community Interest

Amy Madison gave a briefing of her attendance and presentation at the IEDC Economic Future Forum conference and the Team USA Walk for the Cure. Ms. Madison's son who was in attendance at the conference, was asked to participate in a lecture and presentation regarding AT (Ataxia-telangiectasia) Ecosystem which was part of the TEAM USA Walk for the Cure. Ms Madison also gave a briefing on the Workforce ReStated which was a panel discussion that took place the TEDC Mid-Year Conference in Allen, TX. Ms. Madison then presented the Workforce Excellence Award that PCDC received from TEDC, to Board President, Dennis Spencer.

Pursuant to Texas Government Code Sec. 551.0415, a member of the Board or PCDC staff may make an announcement about items of community interest during a meeting of the governing body without having given notice of the subject of the announcement. "Items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules; (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

4. Public Comment

No public comments were received.

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the PCDC Board. No formal action, discussion, deliberation, or comment will be made by the Board. Each person providing public comment will be limited to 3 minutes.

5. Approval of Minutes

- 5A.** Discussion and consider action to approve the minutes from the May 17, 2023 Regular Meeting and the June 2, 2023 Special Called Meeting.

Jim McDonald moved to approve the meeting minutes from May 17, 2023 Regular Meeting and the June 2, 2023 Special Called Meeting. Victor Gonzales seconded. Passed 7-0

6. Discuss Only

- 6A.** Discussion regarding PCDC Quarterly Calendar.

Ms. Madison discussed the PCDC Quarterly calendar regarding upcoming PCDC events and key dates.

- 6B.** Discussion regarding an adopted Resolution 2049-23-05-0493 of the City of Pflugerville, amending the Pflugerville Community Development Corporation Bylaws.

Ms. Madison discussed an adopted resolution of the City of Pflugerville amending the PCDC Bylaws. No comments were made.

7. Discuss and Consider

- 7A.** Discuss and consider action approving a Pflugerville Community Development Corporation FY23 Budget Amendment in the amount of \$820,000 for Impact Way extension construction costs.
Jim McDonald moved to approve. Adam Rosenfield seconded. Passed 7-0
- 7B.** Discuss and consider action approving the FY24 Administrative and Professional Service Agreement between the Pflugerville Community Development Corporation and the City of Pflugerville and authorizing the President to execute the same.
Adam Rosenfield moved to approve. Anthony Nguyen seconded. Passed 7-0
- 7C.** Discuss and consider action authorizing the Executive Director to enter into a contract with Retail Strategies in the amount of \$45,000 for the purpose of retail recruitment services. Presented by Chris Botanger, Retail Strategies.
Adam Rosenfield moved to approve. Samantha Pisik seconded. Passed 7-0
- 7D.** Discuss and consider action authorizing the Executive Director to enter into an agreement in the amount of \$195,000 with Ernst & Young LLC (EY) to develop a Comprehensive Economic Development Strategic Plan 3.0. Presented by Tony DeLisi, Senior Manager Economic Development Advisory Services, EY.
Victor Gonzales moved to approve. Adam Rosenfield seconded. Passed 7-0
- 7E.** Discuss and consider action authorizing the Executive Director to approve a Community Engagement Grant (CEG) request for the City of Pflugerville Parks and Recreation Department in the amount of \$100,000, for the purpose of public park shade structures at Pflugerville Heights and Black Locust parks. Presented by Kelsey Heiden, Assistant Director, Parks and Recreation.
Jim McDonald moved to approve. Adam Rosenfield seconded. Passed 7-0

8. Executive Session

- 8A.** 1.) Executive Session Item: Deliberations in accordance with Sections 551.072 of the Texas Government Code to discuss the sale, purchase, or lease of real property.
- 8B.** 2.) Open Session Item: Discuss and consider action on Executive Session items, as needed.

The Board went in to Executive Session at 9:16pm

The Board returned from Executive Session at 9:33pm. No action was taken.

9. Adjourn

Board President, Dennis Spencer adjourned the meeting at 9:34pm.

Approved as submitted on July 19, 2023.

Respectfully submitted by Alisa Richey, Executive Assistant.

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session. PCDC President, Dennis Spencer.

This is to certify that a copy of this agenda for this meeting was posted on the bulletin board located at the City Municipal Building on the 23rd day of June, 2023 at 5:00 PM pursuant to Section 551.041, Government Code. The Pflugerville Community Development Corporation is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Requests to speak during Public Comment must be received at least 2 hours prior to the meeting. To request to speak please contact Alisa Richey, Executive Assistant at alisar@pfdevelopment.com or 512-990-3725 for information. This agenda has been reviewed and approved by the PCDC's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion. Attendance By Other Elected or Appointed Officials: It is anticipated that members of the City Council and/or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the City Council and/or other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council and/or other boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council and/or other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the City Council and/or boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for the City Council or board, commission or committee subject to the Texas Open Meetings Act.

VIDEO CONFERENCE CALL: PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, ONE OR MORE MEMBERS OF THE PCDC BOARD MAY PARTICIPATE IN A MEETING REMOTELY, FOLLOWING CERTAIN GUIDELINES AND NOTICE REQUIREMENTS. A QUORUM OF THE PCDC WILL BE PHYSICALLY PRESENT FOR THE SCHEDULED MEETING AT THE ABOVE STATED LOCATION. THIS NOTICE SPECIFIES THE INTENT TO HAVE A QUORUM PRESENT AT THE STATED MEETING LOCATION. THE MEMBER OF THE PCDC BOARD PRESIDING OVER THE MEETING WILL BE PHYSICALLY PRESENT AT THE ABOVE PUBLIC LOCATION. VIDEO CONFERENCE EQUIPMENT PROVIDING TWO-WAY AUDIO AND VIDEO COMMUNICATION WITH EACH MEMBER. PARTICIPATING REMOTELY WILL BE MADE

**AVAILABLE AND EACH PORTION OF THE MEETING HELD BY VIDEO CONFERENCE
THAT IS REQUIRED TO BE OPEN TO THE PUBLIC CAN BE VIEWED AND HEARD BY
THE PUBLIC AT THE LOCATION SPECIFIED.**

Amy Madison, PCDC Executive Director.